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March 6, 2009

MEMORANDUM

TO: Non-Profit Entity, For-Profit Entity, or Local Educational Agency

FROM: Fawn D. Lewis, Education Consultant
Office of Special Education, Elementary and Secondary Education, and School
Improvement Programs

SUBJECT: Supplemental Educational Services (SES) Providers List

Please consider this as notification of a Request for Applications (RFA) for the 2009-2010 funding cycle of the federal Title I, Part A, Supplemental Educational Services (SES) Providers List. As part of the reauthorization of the Elementary and Secondary Education Act (ESEA), any Title I-served school which is in its second year of school improvement must offer supplemental services to the parents of eligible children who attend that school. In order to carry out this provision, "any local educational agency (LEA) serving such school shall arrange for the provision of supplemental educational services to eligible children in the school from a 'provider with a demonstrated record of effectiveness, that is selected by the parents and approved for that purpose by the State educational agency (SEA) in accordance with reasonable criteria,' that the State educational agency shall adopt." Please note that even if your organization is included on the State approved list, this does not guarantee that your services will be used. If you are interested in applying to become a Supplemental Educational Services provider in Nevada, please contact Fawn Lewis at the Nevada Department of Education (NDE) at (775) 687-9214 and an application will be sent to you. You may also visit our website at www.doe.nv.gov to access the application.

In order for a provider to be included on the State list, a provider must agree to carry out the following:

1. Provide parents of each student receiving supplemental educational services and the appropriate school and district with information on a **monthly** basis on the progress of the student in increasing achievement; -

An Equal Opportunity Agency

- a. This information must be in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language that the parents can understand.
2. Ensure that the instruction and the content provided are –
 - a. Consistent with the instruction provided and the content used by the LEA and the SEA;
 - b. Aligned with Nevada student academic achievement standards; and
 - c. Secular, neutral, and nonideological.
 3. Meet all applicable federal, State, and local health, safety, and civil rights laws; and
 4. Ensure that **all** employees (including employees who are hired from out-of-the-country) who will interact with students (even via the Internet) be fingerprinted and background checked pursuant to NDE teacher licensure procedures: www.doe.nv.gov/licensure/. Failure to ensure that all employees meet state as well as any additional district requirements will automatically prevent a provider from offering tutorial services.
 5. Providers must comply with all reporting and monitoring requests from the NDE, its contractor or an LEA including, but not limited to student progress, attendance, fiscal issues, other federal reporting issues and documentation of tutor qualifications.

DEFINITIONS:

- The term “Provider” is defined as a non-profit entity, a for-profit entity, an LEA, an educational service agency, a public school, including a public charter school, or a private school that:
 - Has a demonstrated record of effectiveness in increasing the academic achievement of students in subjects relevant to meeting the State’s academic content and student achievement standards.
 - Is capable of providing supplemental educational services that are consistent with the instructional program of the LEA and with the State academic content standards and State student achievement standards.
 - Is financially sound (please see p. 4 in application); and
 - In the case of –
 - A public school, has not been identified for school improvement, corrective action or restructuring; or
 - An LEA has not been identified for improvement or corrective action.

SES RFA
March 6, 2009

TIMELINE

March 6, 2009	Notice of application request to interested parties
April 17, 2009	Applications due at the Nevada Department of Education
June 19, 2009	Notification of successful applications

Applications are due at the Nevada Department of Education, Carson City, Nevada, **before 3:00 p.m., Friday, April 17, 2009**. Late or incomplete applications will not be considered.